



### FIXED ONE-OFF FEES

Application and deposit fees are handled by each school's **Admissions department**.

#### Application Fee

A non-refundable application fee of £330 (inc. VAT) must accompany each application form and can be paid online. Payment of the fee does not guarantee admission. Please contact the **Admissions Office** with any questions – see 'CONTACT US' overleaf.

#### Deposit Fee

A refundable enrolment deposit of £1,500 is payable after a student has been accepted in order to reserve a place. The deposit will be retained for the duration of the student's enrolment at ACS and returned to you within three months of the termination of this Contract. This refund will be net of any remaining liability you have to us, including but not limited to, outstanding Fees (including notice period liabilities) and supplementary charges.

#### One-Off Campus/Development Fee

A once-only, non-refundable campus/development fee of £1,680 (inc. VAT) is charged on the first tuition fee invoice of each student's enrolment in Grades K-12.

### TUITION FEES

#### Day Tuition Fees

**Tuition fees are paid per semester; there are two semesters per academic year.** Fees include access to digital learning resources, loan of textbooks, laboratory fees, classroom materials, iPad (up to Grade 8) and curriculum-related field trips that take place within a single day.

Grade	Per Semester	Annual
	Fees Below Include VAT	
Pre-Kindergarten (Ages 4-5)	£7,290	£14,580
Kindergarten (Ages 5-6)	£12,120	£24,240
Grades 1-2 (Ages 6-8)	£13,020	£26,040
Grades 3-4 (Ages 8-10)	£13,110	£26,220
Grades 5-6 (Ages 10-12)	£15,240	£30,480
Grades 7-8 (Ages 12-14)	£15,330	£30,660
Grades 9-10 (Ages 14-16)	£17,400	£34,800
Grade 11 (Ages 16-17)*	£17,430	£34,860
Grade 12 (Ages 17-18)*	£17,550	£35,100

\*For Grades 11 and 12 tuition fees are inclusive of costs involved in university placement including transcripts, diplomas, and university/career planning, however they exclude exam fees and university application fees. Please see overleaf for further details.

### BUSING FEES

ACS Egham Transportation Department works closely with families to transport their children safely and efficiently between home and school. We offer door-to-door (home to school) and shuttle (pick up from a central point) services.

#### Door-To-Door

Type	ZONE 1		ZONE 2	
	Per Semester	Annual	Per Semester	Annual
	Exempt from VAT		Exempt from VAT	
Single	£1,265	£2,530	£1,380	£2,760
Return	£1,960	£3,920	£2,130	£4,260

#### Shuttle Service

See busing maps for details.

Type	ZONE 1		ZONE 2		ZONE 3	
	Per Semester	Annual	Per Semester	Annual	Per Semester	Annual
	Exempt from VAT		Exempt from VAT		Exempt from VAT	
Single	£650	£1,300	£735	£1,470	£815	£1,630
Return	£1,010	£2,020	£1,145	£2,290	£1,260	£2,520

### INVOICES & PAYMENT METHODS

#### Invoices

ACS sends invoices twice a year (once per semester). Invoices are handled by the **School Fees Office**. Invoices for the 2024-2025 academic year will be issued and due on the following dates:

1<sup>st</sup> Semester Invoice issue date: **06 June 2024**  
1<sup>st</sup> Semester Invoice due date: **20 June 2024**

2<sup>nd</sup> Semester Invoice issue date: **06 December 2024**  
2<sup>nd</sup> Semester Invoice due date: **20 December 2024**

#### Payment Methods

ACS accepts any of the debit and credit cards below.



- Sterling (GBP) cheque drawn on a UK bank account, made payable to ACS International Schools Ltd.
- Direct payment (i.e. BACS, wire transfer, etc) into the ACS bank account.

#### A) £ Sterling Only

Bank Name: NatWest Bank Plc  
Account Name: ACS International Schools Ltd  
Account Number: 34337199  
Sort Code: 60-06-03  
SWIFT Code: NWBKGB2L  
IBAN: GB62 NWBK 6006 0334 3371 99

#### B) US Dollars Including, Domestic & International Wire Transfers and Automated Clearing House

Payment may be made in US Dollars after obtaining an exchange rate from the **School Fees Office**.

Bank Name and Address: Citizens Bank – 1 Citizens Drive  
Riverside, Rhode Island 02915 USA  
Account Name: ACS International Schools Ltd  
Account Number: 1300 03 2801  
ABA Number: 011 500 120 (Domestic USA Wire)  
SWIFT Code: CTZIUS33 (International Wire)  
ABA Number: 211 070 175 (Automated Clearing House-ACH)

Please quote the Student Number when making a direct payment.

Please note that any bank charges incurred by payment of your child's school fees will be debited to your child's school fees account and further payment will be required to clear the account.

### Financial Security

All emails from ACS International Schools will contain @acs-schools.com as the domain address. If you are unsure an email is from us, please call us to confirm using the phone number on the ACS International Schools' website [www.acs-schools.com](http://www.acs-schools.com) ACS International Schools will always provide separate invoices or statements when asking for payment, which will contain our bank details in the attachment. ACS International Schools will not ask you, via email or phone, to provide payment to alternative bank details. Please feel free to call us to verify the bank details with us using the telephone contact for School Fees on the ACS International Schools' website [www.acs-schools.com](http://www.acs-schools.com)

### Instalment Payment

A monthly payment option plan is available for parents paying school fees themselves. For further information please visit our school fees page on our website.

## ADDITIONAL COSTS

### Food

Full lunchtime catering service with hot and cold meals and special dietary options. A selection of 'Grab and Go' items are also available at lunch, and during the day from the cafe/ hub. Students may alternatively bring a packed lunch. (ACS Parents can visit our intranet to find out about making payments).

### Exam Fees

External exam fees are also in addition to the school fees with an expected cost of around £700 for the full IB Diploma Programme and £200 for the IBCP (ACS reserves the right to amend these fees if examination bodies increase their charges).

Students in Grade 10 are registered for MYP eAssessments. Charges for these qualifications are determined according to the examining body's fees. For the May 2025 examination session, fees for the selected subjects are anticipated to be around £500 in total.

Tuition fees for students repeating any part of Grade 12 are available from the **School Fees Office**.

### University Applications

Application fees for US universities vary (between \$50 and \$150 per application). UK universities (UCAS) charge £27.50 (up to 5 choices).

### IT Charges

#### Lost iPads

Accidental damage is generally covered by ACS International Schools. However, ACS International Schools does not cover lost or misplaced iPads. If an iPad is lost, a charge of up to £350 will be made. Deliberate damage to iPads or damage through misuse will result in the cost of repair or replacement of the iPad being charged. All iPads are provided with a safety cover which must not be removed. Lost covers are replaced at the expense of the user.

#### Annual IT Service Fee

£60 (inc. VAT) annual IT service fee (Grades 9-12).

#### Lost Or Damaged Text Books

A set of text books is loaned to each student. At the end of the year, or earlier for transferring students, the books must be returned in the condition in which they were issued, allowance being made for fair wear and tear. A charge will be made for textbooks/library books lost or damaged beyond the accepted standard.

#### Trips

Some extracurricular activities, visits and trips incur additional charges.

#### Co-curricular Activities

We understand the value of co-curricular activities in helping to provide a well-rounded and balanced school experience. Some activities and events are included in the tuition fee, others incur an additional charge (ACS parents should direct any payment enquiries to the Divisional Office).

#### Level 3 SEN Services

Services for students with mild SEN (Special Education Needs) are included in standard tuition fees (at no additional cost).

Services for students who require support for moderate SEN are charged at £4,500 per year (£2,250 per semester). An initial service level assessment is made on admission, but it may change based on student achievement and ongoing professional judgment by faculty. This fee includes coordination of services, additional learning support, and required post-admission educational testing. ACS has a limited number of spaces for students with moderate SEN needs.

## CONTACT US

[www.acs-schools.com/egham](http://www.acs-schools.com/egham)

### FOR APPLICATION & DEPOSIT FEES

ACS Egham Admissions:  
Telephone: +44 (0)1784 430611  
Email: [eghamadmissions@acs-schools.com](mailto:eghamadmissions@acs-schools.com)

### FOR ALL OTHER FEES

The School Fees Office  
Telephone: +44 (0)1932 588334 Email: [schoolfees@acs-schools.com](mailto:schoolfees@acs-schools.com)