



## STUDENT APPLICATION PROCEDURE

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**Thank you for your interest in applying to ACS International Schools. Below is a list of the materials required to apply for a place in our school.**

The entire application process is managed online. Please go to: [www.acs-schools.com/apply-now](http://www.acs-schools.com/apply-now) where you can login to make an application, and where you can download any required forms to complete and upload, as well as send references requests direct to current teachers. Please contact [hilladmissions@acs-schools.com](mailto:hilladmissions@acs-schools.com) for any queries with this process.

We look forward to receiving your application.

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### PRE-KINDERGARTEN (AGES 4-5) AND KINDERGARTEN (AGES 5-6)

- Completed Application and £275 fee (non-refundable)
  - Copy of the student's passport on application and relevant visa for entrance to the UK before the start of school
  - Early Childhood Questionnaire – completed by student's parent
  - Teacher reference form – completed by student's classroom teacher
  - Any Individual Education Plans (IEP), 504 plan, psychological assessments, occupational therapy, speech & language reports or medical reports
  - Any available records or information regarding any support received in school.
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### GRADES 1-4 (AGES 6-10)

- Completed Application and £275 fee (non-refundable)
  - Copy of the student's passport on application and relevant visa for entrance to the UK before the start of school
  - Two teacher reference forms – completed by student's current teachers
  - School records from previous three years and any standardised test results
  - Any Individual Education Plans (IEP), 504 plan, psychological assessments, occupational therapy, speech & language reports or medical reports
  - Any available records or information regarding any support received in school.
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### GRADES 5-8 (AGES 10-14)

- Completed Application and £275 fee (non-refundable)
  - Copy of the student's passport on application and relevant visa for entrance to the UK before the start of school
  - Student Questionnaire – completed by the student in their own handwriting
  - Two teacher reference forms – completed by student's current teachers
  - School records from previous three years and any standardised test results
  - English as an Additional Language (EAL) testing may be required
  - Any Individual Education Plans (IEP), 504 plan, psychological assessments, occupational therapy, speech & language reports or medical reports
  - Any available records or information regarding any support received in school.
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## GRADES 9-12 (AGES 14-18)

Completed Application and £275 fee (non-refundable)

Copy of the student's passport on application and relevant visa for entrance to the UK before the start of school

Student Questionnaire – completed by the student in their own handwriting

Two teacher reference forms – completed by student's current teachers

School records from previous three years and any standardised test results

Students applying for the International Baccalaureate Diploma need to complete an IB Application form

English as an Additional Language (EAL) testing may be required

Any Individual Education Plans (IEP), 504 plan, psychological assessments, occupational therapy, speech & language reports or medical reports

Any available records or information regarding any support received in school.